



**KANSAS BUREAU OF FAMILY HEALTH FAMILY ADVISORY COUNCIL
WORK GROUP DOMAINS: SMALL WORK GROUP MEMBER RESPONSIBILITIES**

Work Group Domain Action Plan

- Become familiar with assigned domain priorities, objectives, strategies, and measures.
- Prioritize focus for domain group, identify impacted areas and linkages, and provide recommendations annually.
- Review related data to better understand the “state” of the domain population, specific to priorities, measures, and objectives.
- Request additional information as needed, such as detail from a content expert or data analysis, related to a priority issue.
- Refine draft objectives and strategies; assist with selecting evidence-based or –informed process measures.
- Discuss existing efforts, capacity, partnerships, and infrastructure.
- Discuss system gaps and needs, potential for expansion, and needed partnerships.
- Identify programs, services, and evidence-based or –informed interventions for broader implementation. Include recommendations for potential target and/or pilot communities, regions, or populations. Examples could be on a specific population (e.g. pregnant women, youth with special health care needs, Native American, etc.) or geographic area (e.g. NE KS, Ford Co., Parsons Co.).
- Make recommendations on potential funding opportunities for specialized services/projects.
- Maintain focus cross-sector alignment of services and programs, services/systems integration, and minimizing duplication.
- Bring emergent issues in FAC population domains to the attention of the domain group and Council, for both primary care/clinical and public health systems.
- As appropriate and necessary, analyze legislative initiatives and existing statutes applicable to assigned population domain.

Communication – Input – Coordination

- Report back to the Council, identifying “shared” areas of work and intersects of the individual domain action plans.
- Develop recommendations to consider for implementation and improvements.
- Identify areas of alignment and need for communication and coordination across domain groups. Take the lead to schedule joint meetings/calls with other domain groups.
- Meet as needed outside of quarterly Council meetings to advance work for the population domain, as it relates to the action plan, and prepare for upcoming Council meetings.
- Consider current initiatives, activities, and partners working in these areas to increase alignment and leverage resources.

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